



LYDIATE
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TRUST

ENGAGE, ENABLE,
EMPOWER

Meeting	Board of Directors
Date & Time	Tuesday 17 th September 2024 from 5.30pm – 7.30pm (Teams)

Deborah Moss, Senior Governance Professional (SGP)

Agenda

No	Description	Paper	Lead	Timing
1	Welcome Apologies for absence and acceptance/non acceptance.		SGP	5.30 5.35
2	Annual Governance Business <ul style="list-style-type: none">• Confirmation of Articles of Association• Confirmation of Scheme of Delegation Sept 24• Ratification of Terms of Reference for Board and all Committees including AGCs• Terms of Office Review• Reminder of Academy Trust Handbook• Ratification of updated Directors/Governors Code of Conduct.• Declarations of Interest Reminder• Election of Chair and Vice Chair for LLT Board• Confirmation of Chairs for Committees• Confirmation of Board Appointed Chairs for AGCs and SCITT GC• Governance Plan and Agenda Setting Reminder• Confirmation of Linked Directors		SGP	5.35 5.50
3	Declaration of any Personal or Business Interests for items on the agenda.		Chair	5.50 5.55

4	Review and acceptance of the minutes of the last meeting (s) Last full Board – 25.6.24 Extra Board 1.7.24 Extra Board 22.8.24	Y	Chair	5.55 6.05
5	Update on actions arising from the previous minutes.	Y	Chair	6.05 6.20
Trust Business - Chair				
6	Strategic Plan - review - update on current position including with primaries/other new schools	Y	Ann Stahler	6.20 6.30
7	Secondary Exam Grade Analysis - 2024 including key areas of focus for the 24-25 academic year	Y	Alan McKeegan	6.30 6.40
8	Primaries SATs Analysis – 2024 Including key areas for focus for the 24-25 academic year	Y	Lianne Greenall	6.40 6.50
9	Trust Annual Safeguarding Report - including <ul style="list-style-type: none"> • Monitoring Plan, • Training Completed in 23-24 Plus <ul style="list-style-type: none"> • Safeguarding Policies for ratification • Trust Refresher Training - Development Eve 	Y	Lianne Greenall	6.50 7.05

10	Finance <ul style="list-style-type: none"> Budget confirmation Management Accounts LLT and LSC Update on Academy Trust Handbook - delayed due to government change. 	Y	Natalie Chapman	7.05 7.15
11	Operations <ul style="list-style-type: none"> Admissions in all schools at Y7 and Y12 (from Rachel Turner) GEMS Self-Assessment and action plan for 2024-25 Capital Projects Update Risk Update 	Y Y Y	Natalie Chapman	7.15 7.25
12	HR <ul style="list-style-type: none"> People Strategy Update Appraisal - Policy Update Teachers Pay Policy Pay Committee Requirement Teacher Labour Market Report Any Other HR Matters 	Y	Stephen Field	7.25 7.45
13	Other Policies for Review/Ratification	TBC	All	7.45 7.50
14	Correspondence	Verbal	All	7.50 7.55
15	Items to share with AGCs (if applicable) - all	Verbal	Chair /CEO	7.55 8.00
16	Date and Time of Next Meeting Tues 26 th November 2024 - 5.30pm - Teams		Chair	8.00