LYDIATE
LEARNING
TRUST

ENGAGE, ENABLE,
EMPOWER

| Meeting | Board of Directors |
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| **Date & Time** | Tuesday 4th July 2023 - 5.30pm - 7.30pm (Teams) |

**Agenda**

| No | Description | Paper | Lead | Timing |
|---|---|---|---|---|
| 1 | **Apologies for absence and acceptance/non acceptance.**<br><br>• Helen Heap has advised DM of her non-attendance. | | Chair | 5.30<br>5.40 |
| 2 | **Declaration of any Personal or Business Interests for items on the agenda.** | | Chair | |
| 3 | **Review and acceptance of the minutes of the last meeting.** | Y | Chair | |
| 4 | **Update on actions arising from the previous minutes.** | Y | Chair | |
| | **Trust Business** | | | |
| 5 | **Any Key Points/Updates from Chair of Sub Committees - verbal**<br><br>• Standards & Outcomes - Hooshang Rahmani<br><br>• Finance & Resources - John Graham (VC)<br><br>• Audit & Risk Assurance - Graham Hewer | N | Chair | 5.40<br>5.55 |
| 6 | **Update on Childwall in the Community - verbal**<br><br>• Marketing Presentation shared for information | Y | Hooshang Rahmani | 5.55<br>6.00 |

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| 7 | **CEO Report for Term 3**<br><br>For questions | Y | Ann Stahler | 6.00<br>6.15 |
| | **Finance** | | | |
| 8 | **Finance Update -**<br><br>**Discussion and Questions;**<br><br>• Management Accounts.<br><br>• Approval of Internal & External Auditors<br><br>• Internal Audit Findings - progress update<br>• External Audit Findings - progress update | Y | Natalie Chapman | 6.15<br>6.35 |
| | **Operations** | | | |
| 9 | **Operations Update including;**<br><br>• Electric Car Scheme - revisit<br>• Risk Register Update | Y | Paul Haselden | 6.35<br>6.50 |
| | **Other Business** | | | |
| 10 | **Scheme of Delegation Review** | Y | Ann Stahler | 6.50<br>7.05 |
| 11 | **Policies**<br><br>• Dates for review of Statutory Trust wide policies (RAG rated) are now in GH Policies folder, along with the last copy of each policy.<br><br>• Any policy delegated by the LLT Board (to the Exec Team or to the Head/AGC) must be reflected in the Scheme of Delegation.<br><br>• List of Statutory Policies shared in the folder (also on The Key - now 'Knowledge' on GH)<br><br>• Teaching Staff Pay Policy - SR<br><br>• Business Continuity Policy - PH | Y | Chair | 7.05<br>7.15 |

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| 12 | **Linked Director Reports/Updates**<br><br>Nil | | Chair | 7.15 |
| 13 | **Correspondence**<br><br>• **Pay Matter - Considered at Extraordinary Pay Committee**<br><br>(Staff Directors to leave prior to discussion) | | Chair | 7.15<br>7.25 |
| 14 | **Any Items to be shared with AGC Chairs** | | Chair | 7.25<br>7.30 |
| 15 | **Date and Time of Next Meeting**<br><br>Tuesday 12$^{th}$ Sept 2023 - 5.30pm – 7.30pm<br>    - Vortex 1000 ? | | SGP | 7.30 |