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<b>Meeting</b>	Board of Directors
<b>Date &amp; Time</b>	Tuesday 21 <sup>st</sup> November 2023 from 5.30pm – 7.50pm

Di Brown – Governance Professional

### Agenda

No	Description	Paper	Lead	Timing
1	<b>Apologies for absence and acceptance/non acceptance.</b> <ul style="list-style-type: none"><li>• Apologies from Wendy Jack</li><li>• Academy Governance Code – highlight to Directors</li></ul>		Chair	5.30 5.40
2	<b>Declaration of any Personal or Business Interests for items on the agenda.</b>		Chair	
3	<b>Review and acceptance of the minutes of the last meeting.</b>	Y	Chair	
4	<b>Update on actions arising from the previous minutes.</b>	Y	Chair	
5	<b>Head Teacher Appraisal Process Feedback</b>	Y	Ann Stahler	5.40 5.50
6	<b>Trust Expansion Update</b>		Lianne Greenall	5.50 6.00

7	<b>SCITT Update</b> <ul style="list-style-type: none"> <li>- Decision required</li> </ul>		Ann Stahler	6.00 6.10
8	<b>Finance Update including;</b> <ul style="list-style-type: none"> <li>• Management Accounts</li> <li>• Audited Financial Statements</li> <li>• Management Letter</li> <li>• Internal Scrutiny Report</li> </ul>	Y	Natalie Chapman	6.10 6.25
9	<b>Electric Vehicle Scheme incl;</b> <ul style="list-style-type: none"> <li>• ESFA Agreement of the Electric Vehicle Scheme – Approval Required</li> <li>• NI Savings – Decisions Required.</li> <li>• Staff Payment Method</li> <li>• Charging Points</li> </ul>	Y	Natalie Chapman	6.25 6.40
10	<b>Operations Update including;</b> <ul style="list-style-type: none"> <li>• Update on Admissions (Policy under no 12)</li> <li>• Any significant Risk changes/new Risks</li> <li>• Update on work at Deyes</li> <li>• Update on Re-structure of Operations</li> </ul>	Y	Paul Haselden	6.40 6.55
11	<b>HR Update</b> <ul style="list-style-type: none"> <li>• Succession Planning &amp; Talent Management Report</li> <li>• Other HR Matters</li> </ul>	Y	Stephen Field	6.55 7.05
12	<b>Policies</b> <ul style="list-style-type: none"> <li>• Admissions Policy – PH</li> <li>• Electric Car Policy – PH/NC</li> <li>• Careers Information &amp; Guidance Policy – no change (ratification) – AS</li> </ul>	Y	Chair	7.05 7.15

13	<p><b>Linked Director Reports/Updates</b></p> <p><b>Nil</b></p> <ul style="list-style-type: none"> <li>• Reminder re arranging visits</li> <li>• Linked Directors and Sub Committee Membership for discussion &amp; agreement at December Board.</li> </ul>		Chair	7.15 7.20
14	<p><b>Ratification of Board Appt Chair - SCITT</b></p> <ul style="list-style-type: none"> <li>• Pauline Treanor</li> </ul>		Chair/GP	7.20 7.25
15	<p><b>Correspondence</b></p> <ul style="list-style-type: none"> <li>- CSSA NACE Letter (to note)</li> </ul>		Chair	7.25
16	<p><b>Items to be shared with AGC Chairs</b></p>		Chair	7.30 7.35
17	<p><b>AOB - Resourcing</b></p>		Ann Stahler	7.35 7.50
18	<p><b>Date and Time of Next Meeting</b></p> <p>Tuesday 12<sup>th</sup> December 2022 5.00pm – 7.00pm (Teams)</p> <p>Followed immediately by LLT Members meeting 7.00-8.00pm (Teams)</p>		GP	7.50