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Meeting	Extraordinary Board of Directors – CONFIDENTIAL Proposal to Furlough Catering Staff
Date & Time	Monday 18 th January 21 from 5.15 – 6.05pm via Teams

Agenda

No	Description	Paper	Lead	Timing
1	Welcome and apologies for absence and acceptance/non acceptance.		Chair	5.15 5.20
2	Declaration of any Personal or Business Interests for the Items on the agenda.		Chair	
3	Background to Proposal to Furlough Catering Staff		Ann Stahler	5.20 5.25
4	Financial Position	Y	Vicki Askham	5.25 5.35
5	People Implications		Vickie Sumner	5.35 5.45
6	Legal Advice		Ann Stahler	5.45 5.55
7	Board Decision		Chair	5.55 6.00
8	Update on Boxes/Vouchers		Ann Stahler	6.00 6.05