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LEARNING  
TRUST

ENGAGE, ENABLE,  
EMPOWER

<b>Meeting</b>	Board of Directors
<b>Date &amp; Time</b>	Tuesday 31 <sup>st</sup> March 2020 from 3.30pm to 6.10pm by telephone/internet due to COVID 19 social distancing

### Agenda

	Description	Paper	Lead	Timing
1	Welcome and any apologies for absence <ul style="list-style-type: none"><li>Postponement of Felicity Gillespie and Kate Baddeley's observation.</li></ul>		Chair	3.30 3.45
2	Declaration of any personal or business interests for items on the agenda			
3	Urgent Items for 'Any Other Business'			
4	Review and acceptance of minutes of the previous meeting 18.12.19	Y		
5	Actions update or matters arising from the previous full LLT Board minutes. 18.12.19			
6	Review and acceptance of the Minutes of the Extraordinary Board – Studio Closure 28.1.20	Y		
7	Actions update or matters arising from the previous Extraordinary Board – Studio Closure 28.1.20			

8	<b>Any pressing questions from Sub Committees Minutes (papers in folder);</b> <ul style="list-style-type: none"> <li>Standards &amp; Outcomes</li> <li>Finance &amp; Resources</li> </ul>	Y	All & Sub Committee Chairs	3.45 3.50
9	Head Teacher Appointment at Deyes		Ann Stahler	3.50 4.00
10	Update Corona Virus (COVID19)		Ann Stahler & Team	4.00 4.20
11	Calculated Grades 2020		Wendy Jack	4.20 4.40
12	Admissions		Ann Stahler	4.40 4.50
13	Finances /Top Slicing		John Halstead	4.50 5.00
14	Studio Closure Progress/Risk Report <ul style="list-style-type: none"> <li>Feb Update and related issues stemming from COVID 19</li> </ul>	Y	Ann Stahler plus team	5.00 5.15
15	Letter to Members from Paul Mudd <ul style="list-style-type: none"> <li>Response to queries raised</li> <li>Next Steps</li> </ul>		Ann Stahler	5.15 5.25
	<b><u>***Non Pressing Items – Papers Provided</u></b>			
16	CEO Report – T2 2019-20  <b>(Report provided for review in advance and questions only )</b>	Y	Ann Stahler	5.25 5.35

17	<u>Equality &amp; Diversity</u> <ol style="list-style-type: none"> <li>1. Plans</li> <li>2. PSED Guide for Schools</li> <li>3. Equality, Diversity &amp; Inclusivity Policy</li> <li>4. Equality &amp; Diversity Statement</li> <li>5. WHF – Equality &amp; Diversity Statement V1</li> <li>6. Strategic Equality Plan</li> <li>7. Sample Equality Objectives</li> </ol> <p><b>(All documents provided in advance for review – comments &amp; questions only)</b></p>	Y	Ann Stahler	5.35 5.50
18	<p>Governance Self-Assessment</p> <p><b>(All documents provided in advance for review – comments &amp; questions only)</b></p>	Y	Ann Stahler	5.50 6.05
19	<p>Director Visits</p> <ul style="list-style-type: none"> <li>• Any questions from forms added to Visits Folder?</li> </ul>	Y	Chair	6.05 6.10
20	Any Other Business		Chair	6.10
21	<p><b>Date and Time of Next Meeting</b></p> <p>To be confirmed but currently – Extraordinary LLT Board (Studio Closure) Monday 20<sup>th</sup> April 2020 – 5.30pm – 6.30pm by virtual method.</p>		Chair	