

Meeting	Extraordinary Board of Directors – Studio Closure
Date & Time	Tuesday 2 nd April 2019 from 5.30pm – 6.30pm

Agenda

No	Description	Paper	Lead	Timing
1	Welcome and any apologies for absence.		Chair	5.30
2	Declaration of any personal or business interests for the items.		Chair	
3	Any Matters to be raised under any other business - agreed as being urgent?		Chair	
4	Purpose of the Additional Meetings <ul style="list-style-type: none"> ESFA Milestone Plan 		Ann Stahler	5.35 6.05
5	Management Accounts - Attached	Y	Karen Wiggins	6.05 6.20
6	Any Other Business (only urgent non Studio Closure related items) <ul style="list-style-type: none"> Ratification of LLT Complaints Policy CSSA RO Audit Report (to note) 		Ann Stahler & Karen Wiggins	6.20
7	Dates and Times of Next Meetings for Discussion of Studio Closure Milestones Wednesday 1 st May – LLT Board Monday 13 th May – Extraordinary LLT Board Tuesday 18 th June – LLT Finance & Audit Tuesday 2 nd July - Extraordinary LLT Board Tuesday 9 th July – LLT Board Tuesday 10 th Sept – Opening LLT Board & Studio Closure Update		Clerk	