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Meeting	Board of Directors
Date & Time	Wednesday 18 th December 2019 from 5.00pm to 7.00pm at CSSA (Buffet with Members from 7.00pm- 7.15pm)

Agenda

N o	Description	Paper	Lead	Timing
1	Welcome and any apologies for absence		Chair	5.00 5.15
2	Declaration of any personal or business interests for items on the agenda			
3	Items for 'Any Other Business'			
4	Review and acceptance of minutes of the previous meeting 15.10.19	Y		
5	Actions update or matters arising from the previous full LLT Board minutes. 15.10.19			
6	Review and acceptance of the Minutes of the Extraordinary Board – Studio Closure 20.11.19	Y		
7	Actions update or matters arising from the previous Extraordinary Board – Studio Closure 20.11.19			

8	Brief Feedback of Any Key Points from Sub Committees		Sub Committee Chairs	5.15 5.20
9	CEO Report – T1 2019-20 (for Review in advance and Questions)	Y	Ann Stahler	5.20 5.35
10	Studio Closure Progress/Risk Report (Nov)		Ann Stahler	5.35 5.45
11	Academy Performance Update <ul style="list-style-type: none"> • CSSA IDSR • DHS IDSR 18/19 • IDSR Dec 19 Studio 	Y	Wendy Jack	5.45 6.00
12	LLT Contact Time	Y	Ann Stahler	6.00 6.10
13	Draft Annual Accounts (Review and agreement prior to recommendation to Members)	Y	John Halstead	6.10 6.25
14	LLT Top Slice	Y	John Halstead	6.25 6.35
15	LLT External Review of Governance (ERG) – Progress and Impact Review	Y	Ann Stahler	6.35 6.40
16	Employee Survey	Y	Vickie Sumner	6.40 6.50
17	Director Visits <ul style="list-style-type: none"> • Forms to note and any questions 	Y	Chair	6.50 6.55
18	Any Other Business		Chair	6.55 7.00
18	Date and Time of Next Meeting Tuesday 28 th January 2020 –		Chair	7.00

	Extraordinary LLT Board (Studio Closure)			
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