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<b>Meeting</b>	Extraordinary Board of Directors (Studio Closure)
<b>Date &amp; Time</b>	Tuesday 28 <sup>th</sup> January 2020 from 5.30pm – 6.30pm at Deyes

### Agenda

	Description	Paper	Lead	Timing
1	Welcome and Apologies for absence <ul style="list-style-type: none"><li>• John Graham dial in</li></ul>		Chair	5.30 5.35
2	Declaration of any Personal or Business Interests for items on the agenda			
*	<b>Studio Closure Business</b>			
3	Update on RSC Discussions <ul style="list-style-type: none"><li>• Frequency of extraordinary meetings</li></ul>		Chair	5.35 5.40
4	Studio Closure Progress Report (Dec/Jan)		Chair	5.40 5.50
5	Studio Closure Plan and Risk Register (Documents Review)		Paul Haseldon	5.50 6.05
6	HR Update <ul style="list-style-type: none"><li>• Staffing</li><li>• Redundancy matters</li></ul>		Vickie Sumner	6.05 6.20
7	SRMA Action Plan and Progress Update		John Halstead	6.20 6.25

8	<b>Any Additional Urgent Business</b>			6.25 6.30
9	<b>Date and Time of Next Meetings</b>  <b>Tues 31<sup>st</sup> March at 5.45pm at CSSA</b> (Full Board)  <b>Mon 20<sup>th</sup> April at 5.30pm at Deyes</b> (Studio Closure Only)		Chair	6.30